

JOB DESCRIPTION

POSITION – SERVICE FITTER/TURNER

JOB AIM: To take instruction from the Workshop Manager and assist in completing service jobs in the factory in an efficient and timely manner.

MAIN RESPONSIBILITIES:

1. OVERHAULING OF UNITS IN THE WORKSHOP
2. OPERATING MACHINERY
3. QUALITY CONTROL/INSPECTION OF ITEMS
4. TAKING INSTRUCTION FROM WORKSHOP MANAGER/LEAD HAND
5. COMPLETING THE 'T' CARD SYSTEM
6. INFORMING STOREMAN/WORKSHOP MANAGER WHEN CONSUMABLES NEED REORDERING
7. ADHERING TO HEALTH & SAFETY POLICIES WHILST CARRYING OUT DAILY TASKS/DUTIES
8. TAKING INSTRUCTION TO COMPLETE WORKSHOP HUSBANDRY

ROLES:

1. Overhauling units in the workshop after being given instruction from the Workshop Manager.
2. Ensuring tasks/duties are carried out and completed, in conjunction with the Workshop Manager. Keeping the Workshop Manager informed of progress of workshop jobs/tasks.
3. Adhering to the 'T' Card system ensuring this is kept updated and works efficiently.
4. Informing Workshop Manager/Lead Hand or Storeman when consumables require reordering. Informing Workshop Manager/Lead Hand if equipment requires repair/checking.
5. Adhering to Health & Safety policies in the workshop.
6. Ensuring the workshop is a clean and safe environment to work in.
7. In 'downtimes' use the time productively to implement best practices/training

Looking for a time served and qualified fitter who can interpret mechanical drawings.

This list is not exhaustive. As we are trying to increase capacity of units coming into the workshop it is your responsibility to recommend procedures/improvements in overhauling units and implement best practices.

Hours of work are Monday –Friday 8.00-4.30 with ½ hour for lunch. Tea Break from 10.00am – 10.15am.